

HORNCASTLE THEATRE COMPANY

Slide Presentation

HTC CIO Proposal

NODA Draft Constitution

CERT Governance Review Report

Special General Meeting - 25th February 2026 @ 7.30pm

Dear HTC Member,

We are calling a Special General Meeting and we would strongly encourage all members to attend if at all possible, to vote on a proposal which, if approved, would represent a significant change for our theatre company.

The Committee is proposing that we transform from our current charitable status to that of a CIO (Charitable Incorporated Organisation).

We attach three documents which we urge you to read in order to familiarise yourself with the proposal:

1. The Slide document gives a quick overview of the Proposal.
2. The Proposal Final Draft gives more detail and hopefully will answer any questions you may have. If you do have further questions please submit them to committee@horncastletheatre.com by Sunday 15th February.

We will answer them during a Q and A session on the 25th prior to putting the Proposal to a membership vote.

3. NODA's template for a CIO Constitution

<https://www.noda.org.uk/download/129/cio-draft-constitution> This is the template we would use to create our new Constitution as a CIO.

4. Governance Review Report from CERT

At the meeting, we will begin with a 15 minute presentation, then there will be time for a Question and Answer session before holding the vote. We anticipate the meeting to finish by 9 p.m.

The vote will be a secret ballot, for paid up members only, to answer the question - Do you support the proposed move for HTC to become a CIO?
YES/NO.

This is merely the first step. We anticipate that the details of this transition will be completed and can be voted on separately at the March AGM.

To renew your membership, **so that you are eligible to vote**, you can send payments to:

£20 for full membership / £10 for concessions

LLoyds Bank: Horncastle Theatre

Sort Code: 30-98-97

Account Number: 68965763

Please can you confirm your name and contact details to David at:

membership@horncastletheatre.com, once your membership has been paid.

Please note that memberships are valid from the 1st January - 31st December every year.

Dates for your Diary

**Snow White and the Out of Work Actors - Thurs 29th Jan - Sat 7th Feb
2026**

**Special General Meeting - Wednesday 25th February 2026, 7pm for
7.30pm**

